

These Minutes are subject to Board Approval at the April 17, 2018 Meeting

REGULAR MEETING

March 20, 2018

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Present: Grubb, Parsons, Anderson, Kreeger, Rife. Township attorney Cooper and several residents.

Motion to approve the consent agenda. Motion by Parsons. Support from Anderson. Motion passed. Included in the consent agenda: February 20, 2018 Board Minutes, March 12, 2018 Planning Commission Minutes, Zoning Administrator Report, Financial Report, Disbursements, Internet Committee Minutes, Credit Card Statement, Budget Report, Recreation Department Report, Cemetery Board Minutes, Trustee Report.

Motion to approve the board meeting agenda with two amendments. Motion by Anderson. Support from Parsons. Motion passed. Addition to New Business: 24. 2018-2019 Budget Adoption 25. Roads

Supervisor Rife opened the public hearing on the proposed 2018-2019 budget at 7:02. Resident George Pushies commented on professional fees. Trustee Kreeger asked for clarification on the cemetery board wages. The public hearing was closed at 7:05.

Motion to schedule a special meeting April 10 at 7 p.m. for the Board to address questions on the Internet Project. Motion by Anderson. Support from Grubb. Motion passed.

Resolution: # 180320-1 Resolution to establish Township Officers Salary.

Upon a roll call vote, the following voted: Anderson: aye, Kreeger: aye, Parsons: aye, Grubb: aye, Rife: nay. The supervisor declared the resolution adopted.

Resolution: # 180320-2 Resolution to establish Township Officers Salary.

Upon a roll call vote, the following voted: Anderson: aye, Kreeger: aye, Parsons: aye, Grubb: aye, Rife: aye. The supervisor declared the resolution adopted.

Resolution: # 180320-3 Resolution to establish Township Officers Salary.

Upon a roll call vote, the following voted: Anderson: aye, Kreeger: aye, Parsons: aye, Grubb: aye, Rife: aye. The supervisor declared the resolution adopted.

Motion to have Crampton Electric install two new parking lot lights pending Planning Commission site plan approval. Amended to have applicable fees waived. Motion by Parsons. Support from Anderson. Motion passed.

Motion to appoint Zoning Administrator Todd Thomas as Co-Driveway Inspector with Dana Sherwood. Motion by Parsons. Support from Anderson. Motion passed.

Resolution 180320-6A to set time and place for board meetings offered by Parsons. Second by Anderson. Upon roll call vote the board members voted as follows: Rife: aye. Anderson aye. Grubb: aye. Parsons: aye. Kreeger: aye. The supervisor declared the resolution adopted.

Resolution 180320-4 Establishing Fiscal Year 2018-2019 Road Millage Rate as directed by the Headlee Rollback Calculation offered by Parsons. Supported by: Anderson. Upon roll call vote the board members voted as follows: Rife: aye. Anderson aye. Grubb: aye. Parsons: aye. Kreeger: nay. The supervisor declared the resolution adopted.

Resolution 180320-5 Establishing Fiscal Year 2018-2019 Operating Millage Rate as directed by the Headlee Rollback Calculation offered by Parsons. Supported by: Anderson. Upon roll call vote the board members voted as follows: Rife: aye. Anderson aye. Grubb: aye. Parsons: aye. Kreeger: aye. The supervisor declared the resolution adopted.

Motion to amend fee schedule as presented. Motion by Parsons. Support from Anderson. Motion passed.

Motion to purchase new copier from Applied Imaging. Motion by Parsons. Support from Grubb. Motion passed.

Motion to the Community Recreation Agreement as presented. Motion by Parsons. Support from Anderson. Motion passed.

Motion to approve land division application materials, shared driveway materials and the private road agreement materials as presented. Motion by Anderson. Support from Parsons. Motion passed

Motion to approve Solar Energy Collector application materials as presented. Motion by Parsons. Support from Anderson. Motion passed.


Motion to adopt the Fiscal Year 2018-2019 Budget as presented. Motion by Parsons. Support from Anderson. Motion and support rescinded by Parsons and Rife.

Resolution of Conway Township General Appropriations Act (Budget Approval) No. 180320-6 offered by Parsons. Support from Anderson. Upon roll call vote the board members voted as follows: Rife: aye. Anderson aye. Grubb: aye. Parsons: aye. Kreeger: nay.

Motion to ask the County Road Commission what they are willing to contribute to the Fowlerville Road from Vogt Road to Sober Road rehabilitation project. Motion by Parsons. Support from Anderson. Motion passed.

Motion to adjourn meeting at 8:32 PM. Motion by Grubb. Support from Anderson. Motion passed.


Todd Anderson, Township Clerk


Elizabeth Whitt, Deputy Clerk

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolution: # 180320-1

Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of supervisor is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2018 the salary of the office of supervisor, shall be as follows:
Supervisor: \$20,800 salary

This resolution offered by board member: Parsons

Supported by board member: Anderson

Upon a roll call vote, the following voted:

Anderson: aye

Kreeger: aye

Parsons: aye

Grubb: aye

Rife: nay

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 20, 2018.



Todd Anderson, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY
Resolutions; #180320- 2
Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and
WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of clerk is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2018 the salary of the office of clerk, shall be as follows:
Clerk: \$23,700 salary

This resolution offered by board member: Parsons

Supported by board member: Grubb

Upon a roll call vote, the following voted:

Parsons: aye

Anderson: aye

Kreeger: aye

Grubb: aye

Rife: aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 20, 2018.



Todd Anderson, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolution: # 180320-3

Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and
WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of treasurer is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2016 the salary of the office of treasurer, shall be as follows:
Treasurer: \$22,300 salary

This resolution offered by board member: Parsons

Supported by board member: Anderson

Upon a roll call vote, the following voted:

Kreeger: aye

Parsons: aye

Rife: aye

Anderson: aye

Grubb: aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 20, 2018.



Todd Anderson, Clerk

**RESOLUTION #180320-4
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2018-2019 ROAD MILLAGE RATE AS DIRECTED BY THE HEADLEE ROLLBACK
CALCULATION**

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2018-2019 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to 2.0000 mills to be levied for road maintenance and road improvement purposes in Fiscal Year 2018-2019 from within its authorized millage rate.

RESOLVED BY:
SUPPORTED BY:

VOTE: Kreeger , Rife , Grubb , Anderson , Parsons

ADOPTION DATE: March 20, 2018

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 20, 2018, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Todd Anderson
Township Clerk

**RESOLUTION #180320-5
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2018-2019 OPERATING TAX MILLAGE RATE AS DIRECTED BY THE HEADLEE
ROLLBACK CALCULATION**

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2018-2019 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to .8725 mills to be levied for operating purposes in Fiscal Year 2018-2019 from within its authorized millage rate.

RESOLVED BY:
SUPPORTED BY:

VOTE: Grubb , Anderson , Kreeger , Rife , Parsons

ADOPTION DATE: March 20, 2018

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 21, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Todd Anderson
Township Clerk

RESOLUTION OF CONWAY TOWNSHIP
GENERAL APPROPRIATIONS ACT (BUDGET APPROVAL)

Resolution No. 180320-6

Conway Township

WHEREAS, the Conway Township Board of Trustees is charged annually with adoption of a budget for the upcoming fiscal year by the Uniform Budgeting and Accounting Act, MCL 141.436;-

WHEREAS, pursuant to MCL 141.412 and MCL 211.24e, notice of a public hearing on the proposed budget and millage was published in a newspaper of general circulation on March 4, 2018 and March 11, 2018, and the public hearing was held on March 20, 2018;

WHEREAS, the attached budget has been made available for review to the public prior to the public hearing, and is being presented to the Board for adoption;

NOW, THEREFORE, BE IT RESOLVED that Conway Township Board of Trustees does hereby resolve to approve the following;

1. ESTIMATED REVENUES, EXPENDITURES AND ADOPTION OF BUDGET BY REFERENCE

The budgets for the various funds of Conway Township are hereby adopted by reference, with revenues and activity expenditures as indicated on the attached.

2. ADOPTION OF BUDGET BY DEPARTMENT OR CLASSIFICATION

The Conway Township Board of Trustees adopts the 2018-19 fiscal year general fund budget by department or classification. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each department or classification, and make transfers among the various line items contained in the department or classification appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior Board approval by budget amendment.

3. PERIODIC FISCAL REPORTS

The Township Treasurer shall provide the Township Board at the Board Meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

4. PAYMENT OF BILLS

Pursuant to MCL 41.75, all claims against the Township shall be approved by the Conway Township Board of Trustees prior to being paid. The Township Clerk and Treasurer may pay employee payroll obligations, and certain bills prior to approval to avoid late penalties, service charges and interest. The Township Board shall receive a list of claims paid prior to approval at the next Board meeting.

5. LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

6. BUDGET MONITORING

Whenever it appears that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Township Board shall be presented with recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

The foregoing resolution offered by Board Member Parsons.
Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

- Rife: aye
- Anderson: aye
- Grubb: aye
- Parsons: aye
- Kreeger: aye

The Supervisor declared the resolution adopted at a regular meeting of the Board held on March 20, 2018.



Todd Anderson, Clerk

RESOLUTION TO SET TIME AND PLACE FOR BOARD MEETINGS

Resolution No. 180320-6A

Conway Township

WHEREAS, the Conway Township Board of Trustees desires to establish its meeting schedule for 2018-2019;

WHEREAS, MCL 41.72a provides that a township board shall establish the time and place of its regular meetings by resolution;

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Conway Township Board of Trustees shall be held at Conway Township Hall located at 8015 N. Fowlerville Road, Fowlerville, Michigan 48836 at the dates and times set forth on the **attached schedule**.

The foregoing resolution offered by Parsons.

Support offered by: Anderson.

Upon roll call vote the board members voted as follows:

Rife: aye

Anderson: aye

Grubb: aye

Kreeger: aye

Parsons: aye

The Supervisor declared the resolution adopted.



Todd Anderson, Clerk

CONWAY TOWNSHIP

Board of Trustees

2018-19 Meeting Schedule

The 3rd Tuesday of each month

7:00 PM

Conway Township Hall, 8015 N Fowlerville Rd, Fowlerville MI 48836

<u>Board of Trustees</u> <u>Meeting Date</u>
April 17
May 15
June 19
July 17
August 21
September 18
October 16
November 20
December 18
January 15
February 19
March 19

Contact Todd Anderson at 517-223-0358 or Mike Rife at 517-294-2438